



University of Nueva Caceres
Online Enrollment System

LATE ENROLLMENT PROCEDURE:

1. *Write a letter addressed to the dean expressing the intent to enroll for Summer 2021 and send it to respective department's email.*

Send letter of intent to:

cea@unc.edu.ph - College of Engineering and Architecture

ced@unc.edu.ph - College of Education

cas@unc.edu.ph - College of Arts and Science

ccj@unc.edu.ph - College of Criminology

cnu@unc.edu.ph - College of Nursing

cba@unc.edu.ph - College of Business and Accountancy

ccs@unc.edu.ph - College of Computer Studies

law@unc.edu.ph - School of Law

gsd@unc.edu.ph - School of Graduate Studies

2. *Use the email registered in OES. If done with Pre-registration, make sure to use the email provided during the pre-registration.*
3. *Once request has been approved, a confirmation email from the **Office of the Registrar** will be sent containing the link to **Late Enrollment**.*
4. *Proceed with the OES enrollment process.*